**GREAT BRADLEY PARISH COUNCIL**

Minutes of the Parish Council meeting held on 30th June 2010 in the Village Hall

**Present**:

Councillors: Rowan Sylvester-Bradley (Chairman), Simon Kiddy (Vice-chairman), Gill Brown, Mike Parsons and Anne Smith. Also present were 2 members of the public and Clerk John Barnett

**Open Forum:**

Nothing raised

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| **Item** |  | **Action** |
| 1 | **Apologies for absence:**  None |  |
| 2 | **Councillors Declarations of Interest in any item on the agenda:**  None declared |  |
| 3 | **Minutes of the last meeting:**  The minutes of the Parish Council meeting of 26th May and the Annual Village Meeting on 19th May 2010 were approved and signed. |  |
| 4 | **Matters arising from the minutes:**   1. Village Garden. Councillor Sylvester-Bradley said he has asked Sue Sylvester-Bradley to liaise with Ron & Cathy Bell so they can decide on a plan for the whole area. Hopefully this will be ready for the next meeting. 2. Councillor Sylvester-Bradley said that he had discussed with the 3 affected residents the possibility of a new hedge to be planted on the Recreation Area along the line of the ditch at the Fox Green end. They are in favour. As owner the final decision will rest with Mr Ryder. As planned the hedge would be on the Recreation Area side of the ditch. | RSB |
| 5 | **Suffolk County Council:**  A request has been received from Suffolk County Council for information on local flooding events (rain and sewerage events but not rivers). Councillors listed the following areas as frequent after heavy rain: Near the Village Garden on B1061, further up Matthews Lane from the recently dug-out sections, just South of Pond House on B1061. |  |
| 6 | **Police/Neighbourhood Watch:**  Councillor Sylvester-Bradley said that a volunteer had come forward for this. There is to be a open meeting in September in the village with Diane Townsend, Community Watch & Safer Neighbourhood Team Liaison Officer for Bury St Edmunds Area. It is hoped that this will galvanise support for Neighbourhood Watch. It is also hoped that Police presence will be at this meeting.  Councillor Smith offered to do refreshments for this meeting  Councillor Smith said that there had been notification of another recent scam for which there is a need to do an article for in the Bugle | Clerk  AS  RSB |
| 7 | **Planning applications:**   1. The following application has been received : Bramble Mere, East Green. Erection of single storey extension. Councillors agreed no objection to this. 2. The following decisions/information has been received from St Edmundsbury Borough Council:   Matthews Farm Barn - erection of garden room and store. This has been withdrawn. |  |
| 8 | **Correspondence:**   1. St Edmundsbury Borough Council has sent further consultation regarding the Local Development Framework following the proposed abolition of the Regional Spatial Strategies by the incoming coalition government. St Edmundsbury Borough Council appears to be continuing with their current Core Strategy despite the fact that they can now decide their own need for new houses and no longer need to be dictated to by central government. After considerable discussion it was agreed to respond to St Edmundsbury Borough Council that their current proposals were now made redundant by the new government’s strategy and that they should start again. It was hoped that the cost would not be too high and that much existing information could be transferred into a new strategy document. 2. Community Governance Review (aka Parish Review). St Edmundsbury Borough Council is consulting on whether there are any Parish issues (e.g. boundary issues, inability to recruit sufficient Councillors to fill vacancies etc) that could be addressed at a forthcoming Governance Review. It was agreed there are no issues in Great Bradley. 3. Coffee Caravan. It has now been agreed that this will visit Great Bradley on 9th September from 2pm - 4pm. An article is to be written for the Bugle. | Clerk |
| 9 | **Proposal to confirm the purchase of a projector:**  This is a projector to be shared with Cowlinge Parish Council and funded by County Councillor Jane Midwood from her Locality Budget. The projector is an Epson BE 825 and the cost is £904.48. This was proposed by Councillor Brown, seconded by Councillor Kiddy and all approved. |  |
| 10 | **Child Protection Policy:**  There was considerable discussion on this matter. Councillor Sylvester-Bradley suggested a further simplified version for the Council could be produced to be considered again at a further meeting. | RSB/SK/  Clerk |
| 11 | **Risk Assessment - annual review:**  There were minor changes agreed to the main Risk Assessment & Management Scheme. The Clerk reported that the new weekly checklists for the Play Equipment were working well with the rota of volunteers. There were personnel changes on the checklist for other equipment due to Councillor resignations. | Clerk |
| 12 | **Village Face-lift/Tidy-up:**   1. Councillor Sylvester-Bradley said that the feeling he got from the views expressed at the AVM was that the village should not be too urban or ‘park-like’. He said that Charles Ryder had agreed that one of his roadside banks could be planted and that R & C Bell had agreed to do it. Another bank which could be tidied up needs to have the agreement of the householder which CR had said he would try to obtain whilst discussing other matters. 2. Councillor Parsons said that the footpath between Clarendale and the Recreation Area was becoming very overgrown making walking along it difficult and it needs attention. The major part of the problem is overgrowth from the Recreation Area side. 3. The committee to oversee the tidy-up is now short of a Councillor due to the resignation of Richard Bradberry. Kate Noakes volunteered for this. 4. Councillor Sylvester-Bradley said that he had spoken to Charles Ryder about the maintenance of trees in the Parish on public land. Mr Ryder said he was happy to assist with the maintenance of these trees and that he would talk to Rod Pass about it | RSB  RSB  RSB/MP  /KN |
| 13 | **Village event ‘Sportathon’:**  This is all organised for Sat 24th July. Councillor Smith said that she was going with Wendy Mansfield to get the prizes. Councillor Parsons said he was looking into the possibility of having T-shirts.  The Clerk said that the Suffolk ACRE Parish Council’s insurers say the existing policy will cover the event provided certain conditions are met - these have been passed to the organisers. | AS  MP |
| 14 | **Bonfire evening/fireworks:**  Councillor Sylvester-Bradley said that Paul Dickens cannot take charge of the fireworks this year due to work commitments. A replacement is required. Two people were mentioned as possibilities. Clerk to check the insurance requirements.  Councillor Kiddy said he had a set of floodlights which could solve the problem of lighting by the field entrance, but it needs power and he wondered if a feed for an extension cable could come from the cottages on Hall Road corner.  Councillor Sylvester-Bradley said that the fireworks needed to be ordered now to take advantage of the Summer discount prices. | Clerk  RSB |
| 15 | **Recreation Area:**   1. Possible purchase of a fun chute for younger children or separate lower basketball hoop. It was decided to put a fun chute into the budget for next year. 2. Possible purchase of ‘No Fouling’ signs. It was decided not to proceed with extra signs at this point as it was felt they would not have any effect on those who allow their dogs to foul play areas. Clerk to ask the Animal Warden for advice. 3. Glade maintenance. The Clerk reported that Rod Pass has stated that the Glade no longer needs ongoing maintenance to protect the trees. They have reached a height/size where they can cope without strimming the area. The Council agreed that a minimal periodical check on brambles etc is now all that is required. Councillor Smith offered to do this. 4. Councillor Sylvester-Bradley said that the Stephen Ryder seat was showing signs of a problem. He had been in touch with the supplier and was awaiting their suggestions. | Clerk  Clerk  AS  RSB |
| 16 | **Finance:**   1. Councillor Kiddy proposed the acceptance of the 2009/10 accounts, seconded by Councillor Smith and all approved and signed by the Chairman. The minute reference required by the external auditor for this is ‘annreturn2009/10approved’. The Council approved the annual governance statement including the review of the effectiveness of the internal audit. The minute reference required by the external auditor for this is ‘anngov2009/10approved’. Kenneth Parry-Brown was thanked for his internal audit of the accounts. Clerk to forward the accounts to BDO. 2. Accounts for payment. Councillor Smith proposed the approval of 9 cheques for payment to a total of £2105.65, seconded by Councillor Parsons and all approved. | Clerk  Clerk |
| 17 | **Co-option of new Councillors:**  Kate Noakes and Karina Joyce were asked if they were still happy to put themselves forward for co-option to which they both were. After the candidates had left the room they were both voted onto the Council unanimously. They were then invited back in where they both signed their Declaration of Acceptance of Office forms. They were both issued with Declaration of Members Interests forms for return to the Clerk who will send a copy to the Monitoring Officer at St Edmundsbury Borough Council. | KN/KJ  Clerk |
| 18 | **Project List:**  The Project List was worked through and changes agreed to personnel tasking.  The new footpaths map was discussed and the Clerk said he had seen in Kirtling a new footpaths display board together with free leaflets. He had a contact in Kirtling and would try to get more information.  The Village Guide merely needs printing out for issue with an edition of the Bugle. Councillor Brown suggested that the dustbin day in the Guide needed to be altered in light of this week’s change.  Councillor Smith said that there was a need for a Broadband connection in the village hall for groups to use. The Clerk said that there had recently been information from St Edmundsbury Borough Council on grants for this but that as far as he was aware the time had expired. Clerk to make enquiries. | Clerk  Clerk  Clerk |
| 19 | **Village events notified:**   1. Fete 11th July 2. Community Event ‘Sportathon’ 24th July 3. Coffee Caravan 9th September 4. Neighbourhood Watch open meeting September (date to be arranged) 5. Water pipeline information presentation by Northumbrian Water likely to be in October 6. Village Garden - new plans update |  |
| 20 | **Matters for consideration at the next meeting:**   1. Councillor Smith said she was going to be co-opted onto the Village Hall Committee in order that she can have a VH key which will be useful for PC meetings in future. 2. The next meeting is the pre-budget meeting therefore Councillors are requested to come with any proposals for next year that might require expenditure in order that, if accepted, they can be built into the budget. 3. Councillor Parsons asked that the fun-chute be put onto the next agenda as there could be money available within this year’s budget 4. Councillor Smith said that footpath no 4 had not been cut across the field and was concerned about possible loss of the footpath. Councillor Kiddy said that even if the footpath was not cut it would not result in the loss of the footpath. The Clerk said it was on the Definitive Footpaths Map of the Parish so could not be changed without a long and often costly consultation exercise and approval from all parties. |  |
| 21 | **Dates for next meetings:**  The next meeting date is September 8 (budget pre-planning)  Two further dates were agreed 17th November and 26th January 2011 |  |

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed