**GREAT BRADLEY PARISH COUNCIL**

Minutes of the meeting of the Parish Council held on 26th June 2014 at the Village Hall

**Present**:

Councillors: Simon Kiddy (Chairman), Karina Joyce (Vice-Chairman), Anne Smith, Pat Spires. Also one member of the public (part) and Clerk John Barnett.

**Open Forum:**

Nothing raised.

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| **Item** |  | **Action** | |
| 1 | **Apologies for absence:**  Councillor Sylvester-Bradley, County Councillor Evans and Suffolk Police. |  | |
| 2 | **Councillors Declarations of Interest in any item on the agenda:**  Councillor Kiddy declared an interest in item 11 - planning application and signed the Interests book. |  | |
| 3 | **Parish Councillor co-option:**  Councillor Smith proposed the co-option of Helen Bennett. This was seconded by Councillor Spires and all approved. Councillor Bennett signed the Acceptance of Office and was given the Register of Interests form to fill out and return to the Clerk. | HB | |
| 4 | **Minutes of the last meeting:**  The minutes of the last meeting of the Parish Council on 14th May 2014 were approved and signed together with the cheques approved at that meeting. |  | |
| 5 | **Matters arising from the minutes:**   1. Barn Owls. Councillor Joyce said she had spoken to Les Bunyan and Colin Potter is being trained to take over his role with the Barn Owls. So the second Barn Owl box may still be required at some point. 2. Village Garden area. Clerk said he had contacted Playscape for a quotation but had not yet heard back. Councillor Bennett said that their garden had been laid out by a professional nursery before they had arrived which could help with the garden planting out. She will let the Clerk know the contact details. The member of the public attending the meeting has a gardener who may also be a possibility - she will liaise with Councillor Joyce with the details. Councillor Smith said that the entrance to the Millennium Oak area needs cutting back as the hedges are growing out. 3. Living Willow structure. Councillor Joyce showed the Council a number of alternative designs using the internet connection at the hall. The Council thought that a simple dome structure was best. Councillor Joyce will send the Clerk the contact details for purchase. The Clerk will check this first with Charles Ryder for his ok together with the design and where it should be placed. Councillor Bennett asked about future maintenance and Clerk said that would be down to the Parish Council which maintains all the structures on the Recreation Area together with the maintenance of the football pitch. The erection of the structure was discussed and it was felt that if possible children should be involved.      As the planting of the structure was necessarily a Winter activity it was thought that February ½ term might be suitable with perhaps a tea party in the Village Hall afterwards. Although some designs were available for £50 the budget for the project was increased to £100.  Councillor Smith said that there were 3 types of wild flowers now appearing in the Glade area where they were sown at the Jubilee celebrations. | | HB  KJ  Clerk  KJ  Clerk |
| 6 | **Suffolk Police:**  A report had been received from the Police with no crimes since the last meeting and very little criminal activity throughout the area generally recently. |  | |
| 7 | **Suffolk County Council:**  No report. |  | |
| 8 | **Highways matters:**  Clerk said that many potholes had now been filled and the noisy and dangerous sewer covers out towards Sipsey bridge had been replaced. Councillor Smith said that Suffolk County Council had come out to weedkill the footpaths around Clarendale after a householder request. Clerk said that a request for information regarding responsibility for maintenance of the footpath across Fox Green had been received and referred to Suffolk County Council also. |  | |
| 9 | **New Vehicle Activated Sign:**  Clerk said that he had attended the VAS meeting organised by Mary Evans in Wickhambrook the previous evening. There are 2 recommended signs from different manufacturers both costing about the same at around £3,000. The Westcotec sign appears to have a slightly larger and brighter display. Fixed poles at a cost of £150 each may be required and would be put in by Suffolk County Council at approved places. There is also a data collector at £250 which Parishes can use to extract speeding information which can then be disseminated within the Parish. There is a possibility that 4 local Parishes, Great Bradley, Lt Thurlow, Gt Thurlow and Cowlinge can combine to purchase one of these thus reducing the cost per Parish whilst still maintaining a reasonable usage level within each Parish. The Council agreed that this project should be taken forward and the Clerk will ask Highways to come out to survey sites for the poles. There is no financial commitment at this stage and it will need approval from the other Parishes first. | Clerk | |
| 10 | **Community Speedwatch:**  Clerk said that Lidgate had emailed to say they had around 12 volunteers to set up a Speedwatch in the village. The Clerk has offered the use of our equipment. Withersfield has also indicated that they might wish to rejoin the Speedwatch. Although these extra Parishes would cause possible logistics problems with getting the equipment back and forth it is considered worthwhile rather than see it sitting idle most of the time. |  | |
| 11 | **Planning applications:**  Application DC/14/0996/HH at 182 Evergreen Lane - workshop extension to garage for personal use. The Council agreed they had no objection to this application. | Clerk | |
| 12 | **Correspondence:**  No other correspondence received. |  | |
| 13 | **Possible community event:**  A further plea is to go in the Bugle asking for volunteers otherwise it cannot go ahead this year. | KJ | |
| 14 | **W.W.1 commemoration/archive exhibition:**  Clerk said that there was a small team of archivists and they will be starting work on this as there is only just over one month remaining to the exhibition dates of 8th - 10th August. Another plea to go in the Bugle for any WW1 and/or WW2 items, family history or general archive material for the exhibition. | Clerk/AS/  PS  KJ | |
| 15 | **Annual Review of Parish Council Risk Assessment and Management:**  Some minor changes from last year were agreed. | Clerk | |
| 16 | **Possible Councillor training locally:**  A request has been received from Lt Thurlow regarding the possibility of organising Councillor training locally by SALC again as they have 2 Councillors interested. Councillors Spires and Bennett said they would be interested in this. Clerk to check with Cowlinge if any are interested and then liaise with Lt Thurlow to agree dates and training modules. Other Councils may also be interested and Clerk will enquire. | Clerk  Clerk | |
| 17 | **Revised Suffolk Code of Conduct:**  A revised Suffolk Code of Conduct has been received from SALC. This was adopted by the Council. |  | |
| 18 | **Bonfire Night:**  The date was agreed at Nov 8th. Clerk to check with Charles Ryder and Dave Flood. Clerk will attend the supplier's demonstration in Chelmsford as usual in September and place the order. Clerk will also ensure the Temporary Event Notice (for the sale of alcohol) is completed in due time with St Edmundsbury Borough Council. | Clerk  Clerk  Clerk | |
| 19 | **Finance:**   1. The Council approved the Annual Return for 2013/14 which will now go to the external Auditor BDO. 2. Accounts for approval/payment. A total of 5 payments to a value of £470.40 were all approved. | Clerk | |
| 20 | **Project List:**  The Project list was updated.   1. The second Barn Owl box. This is now to remain on the list. 2. Living Willow structure. The budget was increased to £100 for this. 3. Interpretation Panel - Clerk said that he had not received any reply from the manufacturer so he would simply apply external wood filler to the cracks. |  | |
| 21 | **Village Events notified:**  6th July Fete  8th - 10th August WW1 commemoration/archive exhibition/Coffee Caravan |  | |
| 22 | **Matters for consideration at the next meeting:**  River levels - very low and no water being put through the sluices | Clerk | |
| 23 | **Dates for next meetings:**  The next meeting dates are 17th September, 26th November (pre-budget). The following dates were agreed 21st January (budget) and 18th March 2015 |  | |

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 8.50pm