

GREAT BRADLEY PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that the Annual meeting of the Parish Council will take place at:
The Village Hall, Great Bradley on Wednesday 20th March 2024 at 7.30pm

Issued by:- Michelle Thompson

Date: 13 March 2024

OPEN FORUM – 10 minutes is set aside for members of the public to raise any village matter which is not on the agenda. For matters which are on the agenda raise them under item 3

AGENDA

1. Apologies for absence
2. Receive councillors Declarations of Interest regarding any agenda item
3. Forum-10 Minutes is set aside for members of the public to raise any village matter
4. To approve minutes of 17th January 2024
5. Matters arising from the Meeting on 17th January 2024
 - i. Replacement Trees on Clarendale
 - ii. Weeding
 - iii. Wildflowers
 - iv. Footpaths and Rights of Way in Great Bradley
 - v. Ownership/Maintenance of Clarendale (Manhole cover)
 - vi. Training for new Councillors
 - vii. Speedwatch Group
 - viii. Consideration of Bus Services
 - ix. Village Garden
 - x. Thermal Imaging Camera
6. Freedom Farm
7. West Suffolk District Council Report - Cllr. Indy Wijenayaka
8. Suffolk County Council Report - Cllr. Bobby Bennett
9. Highways and Public Footpaths (*any matters to report*)
10. Planning Applications (since the last meeting)
DC/24/0140/HH Planning Authority Proposal Householder Planning Application - single storey rear extension to existing double garage (following demolition of existing outbuildings), 1 Spring Barns, Thurlow Road

11. Village Hall: any matters to report – update from Cllr. Sugg.
12. Recreation Area: To discuss any matters highlighted by the annual and most recent monthly report and regular checks of play and fitness equipment.
13. Finance
 - i. Accounts for Payment/Cheques required to date - see separate list
 - ii. Bank Reconciliation
 - iii. Appointment of Internal Auditor 2024/25 – decision to be made
14. Parish Council Policies: To review and approve Standing Orders, Financial Regulations and supporting documents, including the Asset Register and the Risk Register
15. Social media and communications: To discuss and decide about common emails, webpage and Facebook presence
16. Parish Clerk matters (arising from the completion of probation). Confidential item and the public will be excluded for this part of the meeting
17. Summer Event: choosing a date and planning arrangements
18. Annual Village Meeting: planning and arrangements
 - i. Agenda and attendees
 - ii. Village survey – topics and format
19. Litter Pick: planning and arrangements
20. Correspondence
 - i. Flooding (Matthews Lane and highways)
 - ii. WSDC Local Plan consultation and Neighbourhood plan
21. Matters for Consideration for the Next Meeting.
 - i. Internal Auditor Report 2022/23

The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum sessions or beforehand to any Councillor or the Clerk.

Clerk: Michelle Thompson

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