

GREAT BRADLEY PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on 17th January 2023 at 7.30 pm

Present:

Councillors: A. F. Sugg, R. Sylvester-Bradley, P. Cook, C. Boulton, one Parishioner

Apologies:

Cllr. G Bailey and Cllr. I. Wijenayaka

Open Forum for items not on the agenda:

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Item:		ACTION:
1.	<u>Apologies for absence.</u> Cllr. G. Bradley and Cllr. Wijenayaka	
2.	<u>Receive Councillor's Declarations of Interest regarding any agenda item.</u> None.	
3.	<u>Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda.</u> None	
4.	<u>Minutes of 22nd November 2023</u> Minutes confirmed. Slight alterations were made in sections 5, 6 and 13, otherwise all approved and signed by the Cllr. Boulton Chair.	
5.	<u>Matters arising from these minutes</u> i. Handrail on Footbridge on Clarendale This has now been completed and thanks go to Mr. Chafer for doing the repairs ii. Replacement Trees on Clarendale The dead trees have now been replaced on Fox Green and Clarendale, but the stumps remain on Clarendale. The Clerk to enquire about removing the stumps. Cllr. Boulton to circulate an email about the resilience of new trees' species against disease. iii. Printer Costs and Use Cllr. Boulton suggested using the money saved from ceasing leasing the printer to print the rest of this year's Bugle. All Agreed. Cllr. Sugg proposed and Cllr. Cook seconded. The Clerk to confirm with Niki and contact Antonia to request delivery of the extra Bugles.	Clerk /CB Clerk

Signed:

Date:

	<p>iv. Weeding Concerns now focus on the path at Fox Green. The idea of the Council getting together one weekend to clear it themselves is postponed until the Spring and will be discussed again at the March Meeting.</p> <p>iv Wildflowers The Council agreed with the idea of leaving two metres around the Recreation Ground to encourage Wildflowers and Orchids to grow and display signs to notify people. Robin Stokes to be notified.</p> <p>v Ownership/Maintenance of Clarendale (Manhole cover) No progress has been made on this. Clerk to continue to chase S.C.C once again.</p> <p>vi Training for New Councillors A topic arising from the training was email addresses (eg. Gov. or Proton Mail for Councillors) and a .gov domain for the Parish Council site. The Council is happy with the current Parish page. If a .gov.uk site is mandated the Chair suggested it would be beneficial to maintain links to the village website. Cllr. Sylvester-Bradley was asked to investigate the gov.org email. The Clerk was asked to look into the Proton emails.</p> <p>vii Speed -Watch group-update Cllr. Boulton had made enquiries into a more sophisticated vehicle activated sign (VAS) and said it would exceed £3000. He will meet with Great and Little Thurlow Parish Councils to discuss speed cameras, buses, flooding etc. Cllr. Sylvester Bradley suggested a review of our existing system, and that an ANPR device would be beneficial. The Chair pointed out that the Police would need to deal with this type of data. We are part of the S.C.C ANPR trail scheme. Cllr. Boulton will continue his investigation into the different options and also contact the Police regarding enforcement activity.</p> <p>viii Consideration of a Bus Service Cllr. Boulton had circulated an email outlining the services available from the "Connecting Communities". Cllr. Boulton will create a similar note for The Bugle.</p> <p>iv Village Garden The Councillors revisited the matter of the Village Garden, its upkeep and positioning. The current position arises from the generosity of the Ryder family. The Parish Council decided to discuss this at the Village Meeting in April to seek residents' views on a Village Garden, its uses and maintenance. Cllr. Boulton will discuss with Mr Ryder the existing village garden and implications for the future.</p>	<p>Clerk</p> <p>Clerk</p> <p>RS-B/Clerk</p> <p>CB/Clerk</p> <p>CB</p> <p>PC/CB</p>
6.	<p><u>West Suffolk District Council Report – Cllr. Indy Wijenayaka</u></p> <p>Cllr. Wijenayaka did not attend the meeting, but did provide a report which outlined that West Suffolk Council has approved their Medium Term Financial Strategy and the Local Plan. For further information please see attached.</p>	
7.	<p><u>Suffolk County Council Report – Cllr. Bobby Bennett</u></p> <p>Nothing to report, up - date by Cllr, Bennett was sent via email and circulated to all (see Attached)</p>	

Signed:

Date:

8.	<p><u>Highways and Public Footpaths (any matters to report)</u></p> <p>i. The trees on the property of Yew Tree Cottage obscuring The Street lights have again been reported to the Council / Highways, requesting they be trimmed. The Clerk to chase this once again.</p> <p>ii. The “Rights of Way” Map, discussed at the November meeting has now been received from S.C.C.. Cllr. Sylvester-Bradley will write to Mr Ryder to request another “Permissive Path” to reduce the need to use Hall Rd along the route of the Stour Path. He is also considering asking the relevant landowners for permission in regard to the “Bluebell Walk” and to create a footpath to Carlton. The Council emphasised the importance of maintaining all existing footpaths. Cllr. Boulton will discuss the subject with neighbouring parishes. The Clerk will enquire about the symbol definition on the Right of Way Maps for Cllr. Sylvester-Bradley.</p>	Clerk
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Date:

	<p>iii The Budget 2024/25</p> <p>A Draft Budget was circulated to all by the Clerk. The Chair outlined the provision for the defibrillator from this year's budget and the potential expenditures for future years, both mandatory and discretionary, including some possible projects that might extend over multiple years (e.g. village garden, matting for the Recreational Area etc.) To enable this and maintain reserves the Chair proposed setting the Precept for 2024/25 at £14, 968. All Agreed.</p> <p>Proposed by Cllr. Boulton and seconded by Cllr. Sylvester Bradley</p> <p>The Clerk was asked to submit the Parish Council's Precept Form 2024/25 to WSC</p>	Clerk
13.	<p><u>Correspondence</u></p> <p>Risk Assessment - update The Chair reported that both the Clerk and himself had been working on the policy and found no new risks. This will now be reviewed again along with all other policies and be discussed at the meeting in March 2024. All Approved</p> <p>Village Projects Summer Events. It was decided to discuss this and set a date at the next meeting.</p> <p>Thermal Imaging Camera Great Bradley the camera on loan from S.C.C. to assist people see where heat is escaping. Cllr Sylvester Bradley is dealing with this and welcomed the involvement of others.</p> <p>Internal Auditor for 2024/ 25 With the Year Ending fast approaching the Clerk advised it is time to appoint an Auditor. Previous Audits have been done by SALC and the Council is satisfied with the service provided. The Clerk identified an independent auditor, recommended and of similar price. The Council agreed to consider all options available and decide at the March meeting</p>	<p>Clerk /CB</p> <p>All</p> <p>SB</p>
14	<p><u>Matters for consideration for the next and future meetings</u></p> <ul style="list-style-type: none"> • Parish Council Policy Review • Actions arising from the Internal Audit • Appointment of an Internal Auditor <p>There being no further business, the Chair thanked everyone for their attendance and declared the meeting closed at 21:15 pm.</p>	Clerk
	<p>Next Parish Council Meeting is Wednesday 20th March at 7.30 pm</p> <p>Future meetings on: 10th April <i>the Village Meeting 7.pm starting 7.30 pm</i>, 22nd May, 19th June, 25th September and 20th November.</p>	

Signed:

Date: