**GREAT BRADLEY PARISH COUNCIL**

Minutes of a meeting of the Parish Council held on 23rd November 2022 at 7.30pm

**Present**:

Councillors: P Spires (Chairman), A F Sugg, R Sylvester-Bradley, H Crawford, Borough Councillor Peter Stevens (part), and Clerk Hayley Livermore. Charles Boulton (co-opted to the council) and one member of the public present.

**Open Forum for items not on the agenda:**

Yew Tree Cottage- Cllr Spires has had reports of a door that is constantly banging on the site causing a disturbance. Clerk to write to the owner.

Bench on Clarendale estate is in a poor state- Cllr Spires will ask G Chafer to look at this and quote for the repairs.

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| **Item:** |  | **ACTION:** |
|  | **Apologies for absence.**  Received and accepted from Cllr Bobby Bennett |  |
|  | **Receive Councillors Declarations of Interest regarding any agenda item.**  None. |  |
|  | **Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda.**  Member of the public who lives on the B10161 attended to discuss the access road from the B10161 to the 2 barns which have been given planning permission (DC/21/0724/AG1 and DC/21/0719/AG1). Clerk has brought to the attention of planning enforcement officers that the applicant needs planning permission for the access road (which has already been started) and this has not been sought or granted. Cllr Stevens stated that he has discussed this with a planning officer at West Suffolk district council who advised that planning permission is not required because deemed agricultural permission applies. Clerk to follow up with planning enforcement officer. | Clerk |
|  | **Co-option of new councillor**  Charles Boulton was co-opted to the council. Proposed by Cllr Sugg, seconded by Cllr Spires and approved by all councillors present. Acceptance of office form signed by Charles and the clerk. |  |
|  | **Minutes and confirmation of payments approved at meeting 5th October 2022 – approval and signature.**  Approved and signed by the chair. |  |
|  | **Matters arising from those minutes**  6.1 Community heating scheme- No update  6.2 Grass cutting Fox Green- Grass is growing over the path near to number 18 in Fox Green. Cllr Stevens will look into who is responsible for this.  6.3 Gravel to be renewed at entrance to the Rec- PC are responsible to keep the access road tidy and weed free. Industrial membrane to be applied and topped with crushed flint. Agreed to find a contractor to carry out the job in its entirety, rather than calling on volunteers. Agreed to increase the budget for this to £2000. | Clerk/PS |
|  | **West Suffolk Council – report from Councillor Peter Stevens.**  All roads have recently been swept  Cllr Stevens discussed the proposed anaerobic digester at Spring Grove Farm. The county council planning department are treating this as a waste issue. There have been concerns about the site creating an odour, however it is only for agricultural waste which does not normally produce an odour. Cllr Bennett has visited the site. The site should not produce any noise from the actual plant itself; only traffic noise. Cllr Stevens to request the transport plan.  Cllr Stevens to investigate ownership of the trees on main grassed area of Clarendale estate. |  |
|  | **Suffolk County Council – report from Councillor Bobby Bennett.**  Cllr Bennett sent apologies; no report sent. |  |
|  | **Highways**  **9.1 B10161 Access-** Discussed during item 3  **9.2 Anaerobic digester at Spring Grove Farm-** Discussed during Cllr Stevens report  **9.3 Fox Green Paths-** Discussed during item 6.2  **9.4 Dead/dying trees Clarendale estate-** There is currently a fallen tree and other dead or dying trees on the main grassed area in Clarendale estate. The district council have claimed not to be responsible for these. Clerk has reported this to county highways and awaits a response. Cllr Stevens will help with this to establish ownership. |  |
|  | **Public Footpaths (PRoWs): any matters to report**  None |  |
|  | **Speedwatch Group – update from co-ordinator, P Hart.**  Paul Hart unable to attend and sent the following report: Speedwatch times are reduced as we can only go out in daylight and it's now dark in the evenings. We will still be active during daylight hours some morning and weekends. |  |
|  | **Planning - any applications received to date, and any shown on the West Suffolk Council website up to the date of this meeting.**  DC/22/1997/HH- Householder planning application - single storey rear extension to form conservatory Crown House The Street Great Bradley Suffolk CB8 9LQ- Agreed that the council has no comments to make on this application. |  |
|  | **Correspondence - any received to date:**  13.1 Suffolk county council-ANPR update- ANPR device will be in Great Bradley for 7 days from 3rd January 2023. Suffolk County council are in contact with Paul Hart about the positioning of this. |  |
|  | **Recreation Area: To discuss any matters highlighted by the annual and most recent monthly report**  Recent report highlighted ‘significant gaps (over 30mm) between the surface and the edging or between the joints in the surface’ of the activity trail. G Chafer will fill in the holes to make this safer. The cradle seat needs replacing on the swing set; clerk has obtained a quote from Playdale Playgrounds of £295. Agreed to purchase this and ask G Chafer to fit; proposed by PS, seconded by AS and agreed by all. New basketball hoop to be fitted in near future. | Clerk |
|  | **Village Hall: any matters to report.**  Cllr Sugg reported that the hall is in a healthy position financially and money was raised from events including the firework evening. The committee may investigate possible insulation and solar panels in the future. |  |
|  | **Finance:**   * 1. **Accounts for payment/cheques required to date - see separate list.**   These were approved (attached).  16.2 Budget update & bank reconciliation- Unable to be produced by the clerk due to having no access to internet banking or bank statements at present.  16.3 Review of Internal Auditors report following AGAR- Deferred to the next meeting  16.4 2023/24 Budget – Councillors to bring their ideas-  Proposals put forward to be budgeted for in 2023/24 were:   1. Planting of Cedar trees x 3 2. Repairs to bench on recreation ground 3. Webcam for owl nesting box 4. Village garden-possible work to make it lower maintenance and to employ somebody to maintain this every 2-3 weeks 5. Illuminated signs for wheelie bin for events.   Costings to be investigated and added to budget for January 23 meeting.  It was agreed that the clerk laptop needs replacing and to spend up to £500 on this. This will come out of 22/23 budget as it needs replacing ASAP. Proposed by PS, seconded by HC and agreed by all |  |
| **17** | |  | | --- | | **Projects:**  **Queen’s Green Canopy:** Thurlow Estate have agreed to the planting of seven Himalayan silver birch trees at the recreation ground: No further update; PC are still in the process of seeking advice from Rod Pass. | |  |
| **18** | **Village events**  18.1 Bonfire Night – Saturday 5 November – post event report from Cllr Spires- Cllr Spires reported that the event was a great success and there is a full report in the Bradley Bugle. We had the biggest turn out ever probably over 450 and donations on the gate raised £1271 which will, for the first time, cover the cost of the fireworks and additional equipment required  18.2 Remembrance event, 13 November – post event report from Cllr Spires- The short service was led by Peter Smith who so eloquently expressed our feelings and gratitude to so many. Villagers were also able to see the medals of James Marsh for the first time. Full report in the Bugle. |  |
| **19** | **Matters for consideration for the next meeting-**  Budget 2023/24 and precept |  |
| **20** | **Dates of next meetings**  18th January (set Budget and Precept to West Suffolk Council), 22nd March, 19th April (Annual Village Meeting). 17th May (Annual Meeting of the Parish Council), 28th June (approve accounts 2020/21), 20th September, 22nd November (pre-budget planning meeting) |  |
|  | Dates of next meetings: 18th January 2023 |  |

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 21:25.