# GREAT BRADLEY PARISH COUNCIL

**NOTICE OF MEETING**

I hereby give you notice that a meeting of the Parish Council will take place at:

 The Village Hall on Wednesday 23rd June 2021 at 7.30pm

Issued by P Lewis, Parish Clerk 15 June 2021

**OPEN FORUM – 5 minutes is set aside for members of the public to raise any village matter which is not on the agenda. For matters which are on the agenda raise them under item 4**

**AGENDA**

1. Co-option of new Councillor. Confirmation and signing of Acceptance of Office
2. Apologies for absence
3. Receive Councillors Declarations of Interest regarding in any agenda item
4. Open Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda
5. Minutes and confirmation of payments approved at meeting 19 May 2021 – approval and signature.

5.1 Amendment to Minutes - 5 May 2021

1. Matters arising from those minutes:

6.1 Maintenance jobs – quotes received. PC to decide how to proceed.

6.2 Gardener – quote received. PC to decide how to proceed.

1. West Suffolk Council – report from Councillor Peter Stevens.
2. Suffolk County Council – report from Councillor Bobby Bennett.
3. Highways: any matters to report.
4. Speedwatch Group: any update.
5. Queen’s Platinum Plant a Tree Scheme.
6. Planning - any applications received to date and any shown on the West Suffolk Council website up to the date of this meeting:

12.1 DC/21/1100/HH Crown House, The Street, Householder planning application - two bay garage and store with rooms above (following demolition of existing garage and logstore)

12.2 DC/21/1036/FUL Proposed Dwelling, Oak Stud, East Green

1. Correspondence - any received to date:

 13.1 Email re: Yew Tree Cottage

13.2 Confidential email re: parking on Fox Green

13.3 Email from Chairman of Village Hall Committee re: village hall steps

13.4 Request from Suffolk County Council re: fingerpost plaques

1. Recreation Area: any matters to report
2. Village Hall: any matters to report
3. Finance:
	1. The Annual Governance and Accounting Return (AGAR) 2020/21 has been approved by the internal auditor SALC. Great Bradley Parish Council now needs to approve this AGAR:
		1. Declaration of exemption from External Audit due to income/expenditure being less than £25,000
		2. Annual Governance Statement and minute reference
		3. Accounting Statement approval and minute reference
	2. Accounts for payment/cheques required to date - see separate list
	3. Closure of Barclays Bank Account
4. Project list – update
5. Village events notified

18.1 Hog Roast: any update

18.2 Bonfire Night: any update

18.3 Remembrance Event: any update

1. Matters for consideration for the next meeting:
2. Dates of next meetings: 22nd September, 24th November (pre-budget planning)

***The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum sessions or beforehand to any Councillor or the Clerk.***

Clerk: Mrs P Lewis Tel: 07968 649 947. email: greatbradleyparishclerk@protonmail.com