

# GREAT BRADLEY PARISH COUNCIL

## NOTICE OF MEETING

I hereby give you notice that the first Meeting of the new Parish Council will take place at:

The Village Hall on Wednesday 15<sup>th</sup> May at 7.30pm

Issued by J Barnett, Parish Clerk

8<sup>th</sup> May 2019

**OPEN FORUM – 5 minutes is set aside for members of the public to raise any village matter which is not on the agenda. For matters which are on the agenda raise them under item 3**

### AGENDA

1. Election of Chairman and signing of all Councillors' Declaration of Acceptance of Office
2. Apologies for absence
3. Receive Councillors Declarations of Interest regarding in any agenda item
4. Open Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda
5. Minutes and confirmation of payments approved at meeting on 13<sup>th</sup> March 2019 – approval and signature. Also approval of the minutes of the Annual Village Meeting on 24<sup>th</sup> April 2019
6. Matters arising from those minutes:
7. West Suffolk Council - report from Councillor Peter Stevens
8. Suffolk County Council - report from Councillor Mary Evans
9. Highways: any matters to report
  - 9.1. Update on position of new pole position for Vehicular Activated Sign near Water Lane junction.
10. Planning - any applications received to date and any shown on the St Edmundsbury Borough Council website up to the date of this meeting:
11. Correspondence - any received to date:
  - 11.1. Request from the church for a grant towards the cost of the band at the fete.
12. Litter pick report
13. Annual Village Meeting report
14. Annual Review of Parish Council assets
15. Annual Review of Risk Assessment and checklists
16. Recreation Area:
  - 16.1. Outdoor Gym equipment. Consider options for provision of warning sign for equipment use.
  - 16.2. Play equipment wooden ground struts. Consider Playdale recommendation or application of preservative
17. Village Hall:
  - 17.1. Need to move the archives cabinets from Great Bradley Hall Offices as they are running out of space, to the Village Hall. Proposal to pay for a new larger shed at the Village Hall in order that items currently in the stock cupboard (which is to be removed to make space for the archive cabinets) can be moved to the new shed.
18. Community event 19<sup>th</sup> May. Update.
19. Finance:
  - 19.1. Great Bradley Parish Council declares itself an exempt authority for external audit on the grounds of turnover below £25,000
  - 19.2. Approve SALC as internal auditor
  - 19.3. Approve draft accounts to go to the internal auditor SALC
  - 19.4. New bank mandate required for further signatories
  - 19.5. Accounts for payment/cheques required to date - see separate list
20. Project List - update
21. Village events notified
22. Matters for consideration for the next meeting:
23. Dates of next meetings: 26<sup>th</sup> June (approve 2018/19 accounts), 18<sup>th</sup> September, 27<sup>th</sup> November (pre-budget planning meeting).

*The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum sessions or beforehand to any Councillor or the Clerk*

Clerk: Mr J Barnett, Fox Cottage, Great Bradley, Newmarket, Suffolk, CB8 9LQ, Tel: 01440 783903. email: john.barnett1000@gmail.com