# GREAT BRADLEY PARISH COUNCIL

**NOTICE OF MEETING**

I hereby give you notice that a meeting of the Parish Council will take place at:

The Village Hall on Wednesday 29 June 2022 at 7.30pm

Issued by P Lewis, Parish Clerk 24 June 2022

**OPEN FORUM – 10 minutes is set aside for members of the public to raise any village matter which is not on the agenda. For matters which are on the agenda raise them under item 3**

**AGENDA**

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|  | Apologies for absence. |
|  | Receive Councillors Declarations of Interest regarding any agenda item. |
|  | Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda. |
|  | Minutes and confirmation of payments approved at meeting 24 May 2022 – approval and signature. |
|  | Matters arising from those minutes:  5.1 Cedar Tree at Mill Farm – to consider planting a replacement if a suitable location can be identified.  5.2 Kerbury printer contract – Clerk to present options.  5.3 Locum Clerk – any update? |
|  | West Suffolk Council – report from Councillor Peter Stevens. |
|  | Suffolk County Council – report from Councillor Bobby Bennett. |
|  | Highways: any matters to report. |
|  | Public Footpaths (PRoWs): any matters to report. |
|  | Speedwatch Group – update from co-ordinator, P Hart. |
|  | Planning - any applications received to date, and any shown on the West Suffolk Council website up to the date of this meeting. |
|  | Correspondence - any received to date:  Email re: condition of Yew Tree Cottage. |
|  | Recreation Area: any matters to report:  13.1 Improvements to the recreation ground access (£1000 allocated) – any update?  13.2 M Brophy has carried out essential maintenance to goal posts – for information. |
|  | Councillor New Modal Code of Conduct – to be reviewed and adopted by all Cllrs. |
|  | GDPR & Freedom of Information requests– policies to be reviewed and adopted. |
|  | Village Hall: any matters to report. |
|  | Finance:  17.1 Annual Governance and Accounting Return (AGAR) 2020/21 has been approved by the internal auditor SALC. Great Bradley Parish Council now needs to approve this AGAR:   * + 1. Declaration of exemption from External Audit due to income/expenditure being less than £25,000.     2. Annual Governance Statement and minute reference.     3. Accounting Statement approval and minute reference.   1. Accounts for payment/cheques required to date - see separate list.   2. Budget update & bank reconciliation. |
| **18** | Projects:  18.1 Queen’s Green Canopy. Thurlow Estate have agreed to the planting of seven silver birch trees at the recreation ground. To discuss next steps/agree timeline. |
| **19** | Village events:   * 1. Queen’s Platinum Jubilee (2 – 5 June) – report from Chairman.   19.2 Bonfire Night – Saturday 5 November – early planning discussion.  19.3 Remembrance event, 13 November – early planning discussion. |
| **20** | Matters for consideration for the next meeting. |
|  | Dates of next meetings: 21 September, 23 November (pre-budget planning meeting) |

***The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum sessions or beforehand to any Councillor or the Clerk.***

Clerk: Mrs P Lewis Tel: 07968 649 947. email: [greatbradleyparishclerk@protonmail.com](mailto:greatbradleyparishclerk@protonmail.com)