**GREAT BRADLEY PARISH COUNCIL**

Minutes of the meeting of the Parish Council held on 26th June 2013 at the Village Hall

**Present**:

Councillors: Simon Kiddy (Chairman), Karina Joyce (Vice-Chairman), Mike Parsons, Anne Smith,

Rowan Sylvester-Bradley . Also present County Councillor Mary Evans (part) and Clerk John Barnett.

The Chairman welcomed County Councillor Mary Evans to her first meeting at Great Bradley

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| **Item** |  | **Action** | |
| 1 | **Apologies for absence:**  None |  | |
| 2 | **Vacancies for 2 Councillors:**  Sue Willington has resigned so there are now 2 vacancies again |  | |
| 3 | **Outstanding Register of Interest:**  Councillor Parsons Register of Interests has been completed and the Clerk will send a copy to the Monitoring Officer at St Edmundsbury Borough Council | Clerk | |
| 4 | **Councillors Declarations of Interest in any item on the agenda:**  There were no declarations of interest. |  | |
| 5 | **Minutes of the last meeting:**  The minutes of the last meeting of the Parish Council on 15th May 2013 were approved and signed together with the cheques approved at that meeting. |  | |
| 6 | **Matters arising from the minutes:**   1. Coronation seat and garden area. The insurance claim has been paid in full to a total of £1,666. Discussion ensued as to what should be done with the garden area. Sue Sylvester-Bradley has offered her services for a re-vamped design for the garden. There was agreement for this. Councillor Kiddy suggested that Charles Ryder may wish to be involved in the re-vamp. Clerk to check. If not then the design could be shown to Pro-scape who provided the initial repair costing for an updated and more detailed quotation.  The seat is to go on a new slab in the Millennium area in the top corner. Councillor Smith said that the entrance to the Millennium area is quite narrow and becoming overgrown and needs to be cut back. 2. Interpretation Panel leaflets. Councillor Joyce said that she was now back and will be able to devote some time to this. Clerk said that a small quantity of waterproof paper was now available but he will attempt to find cheaper. | | RSB  Clerk  Clerk  KJ  Clerk |
| 7 | **Suffolk County Council:**  County Councillor Mary Evans said that now the Conservative majority had been cut at the last election there was more emphasis on cross-party committees. She is now the Assistant Cabinet member for roads and transport and their first line of enquiry will be speed limits in the County. She is also on the Education Scrutiny Committee where helping school governors will be a priority. She is also on the RoW Committee. She is concerned that in the St Edmundsbury Borough Council Vision 2031 there is effectively little or no provision for new housing in the smaller villages. |  | |
| 8 | **Suffolk Police:**  No report |  | |
| 9 | **Highways:**  Councillor Smith said that there had been another accident at the bottom of the hill by Reed’s barn. Given the number of accidents at that spot she was concerned about water standing on the road after rain which was something she hadn’t seen in previous years. Clerk to obtain a photograph of the water problem and forward it to Highways. | Clerk | |
| 10 | **Planning applications:**  Listed Building application received for East Green Farm concerning replacement windows and doors, internal alterations, render and paint recent extensions and erection of porch under lead roof.  The Council agreed it had no objection to this application. |  | |
| 11 | **Correspondence:**   1. Information had been received from the Dog’s Trust regarding a day of action on dog mess and promoted as ‘The Big Scoop Day’. There had been insufficient notice to be able to organise this for Great Bradley on their proposed day of June 14th. However, it was felt that it could be done in the 3rd or 4th week in August during the school holidays in order that children could be involved. Councillors Smith and Parsons will organise this. 2. St Edmundsbury Borough Council Vision 2031 final consultation is available and responses have to be in by 5pm on 9th August. It was suggested a reminder was put in the Bugle. Councillor Joyce will ask the editor to do this. | AS/MP  KJ | |
| 12 | **Village Archives:**  Councillor Sylvester-Bradley suggested that we see if Wendy Barnes from Lt Bradley is still available and willing to help. It was agreed to try to organise a meeting with her and Councillor Smith, Stuart Wilson, the Clerk and anyone else interested at the Hall offices with the files/papers to see what she recommends. | Clerk | |
| 13 | **Bonfire Night:**  The date to go for was agreed at Saturday Nov 2nd . Clerk to check with Charles Ryder and Dave Flood. Clerk will attend the supplier’s demonstration evening in Chelmsford as usual and place the order. Clerk will also ensure the Temporary Event Notice (for the sale of alcohol) is completed in due time. | Clerk  Clerk | |
| 14 | **Annual Risk Assessment review:**  The Council’s Risk Assessment and Management were updated and agreed. | Clerk | |
| 15 | **Noisy neighbour complaint:**  Clerk outlines a complaint received regarding noisy neighbours. After discussion it was agreed that the reply to the complainant should be that the Parish Council has no powers in this area and it should be referred to St Edmundsbury Borough Council. | Clerk | |
| 16 | **Recreation Area:**  Living Willow structure. Councillor Smith said that she was checking websites for options. Clerk gave her 2 further alternatives he had located. Councillor Sylvester-Bradley asked about possible future maintenance that such a structure might need. Councillor Joyce said she would also check that. | KJ | |
| 17 | **Finance:**   1. The Council approved and the Chairman signed the Annual Return. This will now go to the external auditor BDO. 2. Accounts for payment. The proposal to make 12 payments to a total of £1719.54 was approved. | Clerk  Clerk | |
| 18 | **Project List:**  A number of changes were made to the Project List including:   1. Raising the village sign. A new 7” post is not easy to source. It was suggested that a sufficiently raised galvanised socket properly secured in the ground might mean that the existing post could still be used. Councillors Kiddy and Sylvester-Bradley will seek possible alternative suppliers/costs for the socket. 2. Website liaison. Clerk was asked to contact Mike Brophy to see if he would like to have a meeting 3. Parish Council organised computer courses now completed. Possible further courses in the Winter if another grant can be obtained. 4. Football pitch/goals maintenance. Councillor Parsons offered to put up the new goal net. 5. Clerk’s Contract of Employment. This is now completed and signed. 6. Standing Orders and Financial Regulations. Clerk produced his recommendations for substantial changes to the NALC Models as they are produced with larger Councils in mind. The Standing Orders will be copied to the Chairman and the Financial Regs (which are a reasonable size) to all Councillors. 7. Village email emergency list. No one had come forward wishing to be included on such a list from an article in the Bugle, so this idea is dropped 8. Glade area edging. This is scheduled to be done in July by Stephen and Colin, the Clerk and Pete Smith (if available). | SK/RSB  Clerk  Clerk  MP  Clerk  Clerk | |
| 19 | **Village Events notified:**   1. 22nd August Coffee Caravan 2pm - 4pm 2. September (date to be finalised) visit to the old RAF Stradishall airfield |  | |
| 20 | **Matters for consideration at the next meeting:**   1. Pre-budget ideas 2. Bonfire Night update 3. Archives update 4. Garden/seat update 5. Living Willow Structure update 6. Website update | Clerk | |
| 21 | **Dates for next meetings:**  The next meeting dates are: 18th September (pre-budget), 27th November (set budget and precept) | Clerk | |

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 9.10pm

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