# GREAT BRADLEY PARISH COUNCIL

**NOTICE OF MEETING**

I hereby give you notice that a meeting of the Parish Council will take place at:

The Village Hall on Wednesday 18 May 2022 at 7.30pm

Issued by P Lewis, Parish Clerk 12 May 2022

**OPEN FORUM – 10 minutes is set aside for members of the public to raise any village matter which is not on the agenda. For matters which are on the agenda raise them under item 4**

**AGENDA**

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|  | Election of Chairman and signing of the Declaration of Acceptance of Office |
|  | Apologies for absence |
|  | Receive Councillors Declarations of Interest regarding any agenda item |
|  | Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda |
|  | Minutes and confirmation of payments approved at meetings 19 January & 16 March 2022 – approval and signature. |
|  | Matters arising from those minutes:  6.1 Maintenance jobs – memorial bench repairs/replacement. Any update?  6.2 Noticeboards – to consider donating the old triple bay noticeboard to the church. |
|  | West Suffolk Council – report from Councillor Peter Stevens. |
|  | Suffolk County Council – report from Councillor Bobby Bennett. |
|  | Highways: any matters to report.  9.1 Road closures scheduled for Great Bradley (surface renewal) |
|  | Public Footpaths (PRoWs): any matters to report. |
|  | Speedwatch Group – update from co-ordinator, P Hart. |
|  | Planning - any applications received to date, and any shown on the West Suffolk Council website up to the date of this meeting. |
|  | Correspondence - any received to date: |
|  | Recreation Area: any matters to report:  14.1 Thurlow Estate to install a five-bar gate for easier access. Any update?  14.2 Grass cutting - to discuss increasing the number of cuts.  14.3 Improvements to the recreation ground access (£1000 allocated). |
|  | Annual Review of Parish Council assets. |
|  | Annual Review of Risk Assessments and checklists. |
|  | Village Hall: any matters to report. |
|  | Village Newsletter (The Bugle) – PC to consider options with Editor, Niki Dow. Either to a) digitise, b) outsource printing or c) printing to remain in-house |
|  | Finance:  19.1 Accounts for payment/cheques required to date - see separate list.  19.2 Budget update & bank reconciliation.  19.3 Closure of Barclays bank account – new mandate has been completed.  19.4 Great Bradley Parish Council declares itself an exempt authority for external audit on the grounds of turnover below £25,00  19.5 Draft accounts 2021/22 to go to internal auditor (SALC).  19.6 To agree any donations (£250 budgeted) – requests received from St Mary’s Church towards their annual fete and allotment holders towards the purchase of fruit trees. |
|  | Annual review of Clerk – PC will move to a confidential session (public to be excluded). |
|  | Projects:  21.1 Queen’s Green Canopy. Agreed to plant seven silver birch trees at the recreation ground– any update? |
|  | Village events:  22.1 Queen’s Platinum Jubilee (2 – 5 June) – any further update. |
|  | Matters for consideration for the next meeting. |
|  | Dates of next meetings: 22 June (approve accounts 2021/22), 21 September, 23 November (pre-budget planning meeting) |

***The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum sessions or beforehand to any Councillor or the Clerk.***

Clerk: Mrs P Lewis Tel: 07968 649 947. email: [greatbradleyparishclerk@protonmail.com](mailto:greatbradleyparishclerk@protonmail.com)