**GREAT BRADLEY PARISH COUNCIL**

Minutes of the meeting of the Parish Council held on 15th May 2013 at the Village Hall

**Present**:

Councillors: Simon Kiddy (Chairman), Karina Joyce, Anne Smith, Sue Willington. Also present Clerk John Barnett.

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| **Item** |  | **Action** | |
| 1 | **Election of Chairman:**  Councillor Kiddy said he was happy with the current arrangement in that he would stand in for Councillor Sylvester-Bradley as and when he couldn’t attend. During considerable discussion other Councillors suggested that such an arrangement, given the uncertainty of Councillor Sylvester-Bradley’s availability, was not in the best interest of the Council. Accordingly it was resolved that Councillor Kiddy be elected Chairman. Councillor Kiddy signed the Declaration of Acceptance of Office. |  | |
| 2 | **Election to other Offices:**  Councillor Joyce was elected Vice-Chairman and Councillor Smith continues as Footpaths Officer. |  | |
| 3 | **Parish Councillor vacancy:**  No one has come forward at present. |  | |
| 4 | **Apologies for absence:**  Councillors Sylvester-Bradley and Parsons. Also Police and County Councillor Mary Evans |  | |
| 5 | **Receive outstanding Register of Interest:**  Still outstanding from Councillor Parsons | MP | |
| 6 | **Councillors Declarations of Interest in any item on the agenda:**  There were no declarations of interest. |  | |
| 7 | **Minutes of the last meeting:**  The minutes of the last meeting of the Parish Council on 13th March 2013 were approved and signed together with the cheques approved at that meeting. Also the minutes of the Annual Village Meeting on 10th April were approved and signed. |  | |
| 8 | **Matters arising from the minutes:**   1. Annual Village Meeting. The consensus was that it had been a very good evening and reports from members of the public had been good. The Clerk said that the recent AVM in Cowlinge had begun with a presentation from a Fire Officer which had been very useful and brought in new members of the public. Councillor Kiddy said he didn’t want to see the evening going out much more than the 9.30pm finish at this last meeting. Other items would have to be curtailed if a speaker was to be brought in. It was also suggested that perhaps a separate meeting could be held just for this. 2. Coronation seat and garden. The Clerk said that the insurance claim had been submitted and we were waiting to hear from Came & Co who were claiming from the car driver’s insurance.      1. Interpretation panel leaflets. Councillor Joyce asked about the original map supplied to the panel manufacturer which is required for the leaflet. Clerk to check his records and forward a copy. 2. Litter pick report. Clerk said that it had been successful with 14 volunteers on the day. | | Clerk/KJ |
| 9 | **Suffolk Police:**  A written report was received from PCSO Claire Fuller. There have been no reported crimes in the Rural South area since the Village Meeting. There have been a number of thefts of catalytic converters mainly from higher wheelbase vehicles such as 4 x 4s. |  | |
| 10 | **Highways:**  The team has been round and filled most of the potholes recently. |  | |
| 11 | **Planning applications:**  None |  | |
| 12 | **Correspondence:**   1. Clerk reported that the new BT contract for 2 years for the village hall broadband and line rental was an improvement over the existing contract. Line rental is to be £17pm (cf £18pm) and broadband £13pm (cf £16pm). 2. There is to be an allotment workshop in Bury St Edmunds on 3rd July 10-12.30pm. Given the possibility that the village may have allotments at some point the Clerk is to attend this together with Councillor Smith. 3. There is to be a village hall briefing at the Suffolk Association of Local Councils offices on 4th June. Councillor Smith will go to this together with the Clerk who is attending on behalf of Cowlinge PC along with 2 of their Councillors. Travel expenses will thus be minimised with the use of a single car shared between the 2 Councils. 4. Information received from St Edmundsbury Borough Council regarding the Vision 2031 where 2 representatives from the Parish Council are invited to a review of the latest consultation on 23rd May at West Suffolk House with particular reference to Great Bradley in the Rural Vision section. | AS/Clerk  AS/Clerk | |
| 13 | **Replacement keys for Village Hall:**  It was agreed that the Parish Council would pay for the set of new village hall keys after the lock had to be changed. When the annual donation for the village hall is to be made the Council will take a view on whether such donations throughout the year should be deducted or not. |  | |
| 14 | **Proposal that the Council pay for/contribute to the cost of a Silver Band for the fete:**  Councillor Willington made this proposal. She said that although not everyone agreed with donations directly to the church a donation in this way meant that anyone in the village could get the benefit directly by coming to the fete (where there was no entrance fee) to enjoy the band. After discussion it was agreed to contribute 50% of the cost of the band i.e. £95. This was proposed by Councillor Willington, seconded by Councillor Smith and all approved. |  | |
| 15 | **Computer courses:**  Clerk said that the third and final course was just coming to a close. With the anticipated costs of the village hall taken into account the courses should have broken even against the original grant monies and income from students. The Clerk has to write an ‘End of Grant’ report for Awards for All. There is to be a further course run in village hall in the Summer by WEA. The Clerk suggested that he apply to Awards for All for a further grant for the Autumn/Winter season. This was agreed. | Clerk | |
| 16 | **Recreation Area:**  Councillor Willington said that the dog fouling problem appeared to have improved since the Annual Village Meeting. Other Councillors agreed with this. It was decided to continue to monitor the situation rather than beginning specific measures at this point. It was suggested that a short item in the Bugle to say this should be done. This was agreed. Councillor Joyce said she would speak to the editor about it. | KJ | |
| 17 | **Finance:**   1. The draft accounts were approved to go to the internal auditor 2. The Clerk said that the proposed new internal auditor had left the village and he suggested a return to using the services of Suffolk Association of Local Councils. They used to provide a one day service but that is no longer available. The Clerk can take the accounts to the Suffolk Association of Local Councils office when travelling there for the village hall briefing on 4th June. A separate journey to pick up the accounts the following week will be necessary. This was all agreed. 3. Accounts for payment. The proposal to make 13 payments to a total of £2127.58 was proposed by Councillor Kiddy, seconded by Councillor Willington and approved by all. | Clerk | |
| 18 | **Project List:**  A number of changes were made to the Project List including:   1. Raising the village sign was added to the Garden & Millennium Oak area/replacement seat 2. Clerk’s Contract of Employment. The Clerk was asked to check his contract with Cowlinge and use that as a template for Great Bradley 3. Standing Orders. The Clerk was asked to send a copy round to all Councillors of the current S.O.s. 4. Village email emergency/information list. It was suggested that an article on this be included in the Bugle to see whether there was a need/wish for this. Councillor Joyce will ask the editor to do this. 5. The village tidy-up, new flagpole/flags/new Bar-B-Q were all taken off the list 6. Living willow structure. Councillor Smith said that she knew someone who is involved with this. Councillor Smith to find out more. | KJ  Clerk  AS | |
| 19 | **Village Events notified:**   1. 20th June - Coffee Caravan 10am - 12noon 2. 7th June - Presentation on the plans for the old RAF Stradishall area from Charles Ryder, Wildlife Trust, Lark Energy and others. Village Hall 3. 8th June - Farm Walk 4pm Great Bradley Hall barn 4. 22nd August Coffee Caravan 2pm - 4pm 5. September (date to be finalised) visit to the old RAF Stradishall airfield |  | |
| 20 | **Matters for consideration at the next meeting:**   1. Approve accounts for 2012/13 2. Garden/seat update 3. Living Willow Structure | Clerk  AS | |
| 21 | **Dates for next meetings:**  The next meeting dates are: 26th June (final date for approval of the 2012/13 accounts),  18th September (pre-budget). A further date of 27th November (set budget and precept) was agreed. | Clerk | |

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 9pm